



# LCTCS ONLINE TO RPCC CAMPUS COURSES--STUDENT UPDATE FORM

Office of Student Services • Phone: 225-675-8270 • Fax: 225-675-5478

Name: \_\_\_\_\_  
First MI Last

Student ID/SSN: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year

## CONTACT INFORMATION

### COMPLETE THE FOLLOWING:

ADDRESS: \_\_\_\_\_

CITY STATE ZIP

PHONE: (\_\_\_\_\_) \_\_\_\_\_ (home)  
Area code

(\_\_\_\_\_) \_\_\_\_\_ (cell)  
Area code

EMAIL: \_\_\_\_\_

SIGNATURE AND DATE: \_\_\_\_\_

## \*\*\*FOR OFFICE USE ONLY\*\*\*

### FRONT DESK:

Contact information in OI is current. Initial and Date \_\_\_\_\_

### ADMISSIONS:

- Immunization
- Placement Information
- College Transcript
- High School Transcript
- OTHER \_\_\_\_\_

COMMENTS : \_\_\_\_\_

\_\_\_\_\_

INITIALS \_\_\_\_\_

\_\_\_\_\_

DATE SENT \_\_\_\_\_

### COUNSELING SERVICES:

Portal Access Entered Initial and Date \_\_\_\_\_

**\*\*\*Return form to student's folder once processing is complete.\*\*\***