# **Award Terms and Conditions**

Acceptance of your financial aid award indicates that you agree to comply with the rules and regulations that govern the programs for aid as well as the policies of this institution. Your award is subject to change if corrections or revisions are made to the information you provided on your applications for aid.

## **Additional Assistance**

If you receive additional funds not listed on your Award Notice (scholarships, departmental awards, etcetera) report them immediately to the Financial Aid Office. Your aid may be adjusted as a result of these funds. You will be notified in writing of any resulting changes in your eligibility for aid.

# **Previously Received Title IV Aid**

You must not be in default on any federal educational loans, or owe any refunds on federal grants received at any post-secondary institution to receive federal student aid.

#### Use of Funds

Funds received through financial assistance programs may only be used for educationally-related expenses incurred for the academic year. All federal aid will be applied directly to your institutional charges, which may include: tuition, fees, and other allowable charges. Funds in excess of these charges will be paid to you within 14 days of the existing credit balance, unless otherwise authorized by you in writing.

## **Enrollment Requirements**

Generally you must be enrolled as a regular student in an eligible program to receive financial aid. Because aid programs can have specific enrollment requirements (i.e. must be enrolled six hours, etc...), be sure to check your awards for their minimum enrollment status requirements.

### Withdrawal

Withdrawal from coursework may jeopardize your current and future financial aid eligibility. If you withdraw or are asked to withdraw, you must inform the Office of Financial Aid immediately. Depending on the length of your enrollment for the academic period, you may be required to repay all or part of the aid you received.

# **Satisfactory Academic Progress**

Satisfactory Academic Progress (SAP) is the measure of a student's successful completion of coursework toward a certificate or degree. Federal regulations require schools to monitor cumulative grade point average and the percentage of coursework completed at least once a year. Students who fail to achieve minimum standards may lose their eligibility for federal, state and institutional financial aid programs.